

LOUDON COUNTY COMMISSION WORKSHOP
Loudon County, Tennessee
Monday June 18, 2018
County Office Building
6 PM

AGENDA

1. Comments by Members of the General Public

2. **Loudon County Mayor – Buddy Bradshaw**
 - A. Board & Committee Term Updates
 1. Board of Zoning Appeals
 2. Equalization Board
 3. Regional Planning Commission
 4. TCCA Legislative Committee
 5. TASS Board of Directors

3. **Purchasing Director – Susan Huskey**
 - A. Consideration of approval for a multi-year agreement for Pictometry for the Assessor's Office

4. **Budget Director – Tracy Blair**
 - A. Recommended Approvals

LOUDON COUNTY COMMISSION

LOUDON COUNTY, TENNESSEE

Monday June 04, 2018

Courthouse Annex Building

6 P.M.

DRAFT

Not Approved

REGULAR COMMISSION MEETING

**(1)
Opening of
Meeting**

BE IT REMEMBERED that the Board of Commissioners of Loudon County convened in regular session in Loudon, TN on the 4th day of June, 2018.

County Commission Vice Chair, Earlena Maples called the meeting to order at 6:00 P.M.

Mayor Buddy Bradshaw opened the County Commission Meeting, led the Pledge of the Allegiance to the Flag of the United States of America, and gave the Invocation.

**(2)
Roll Call**

Upon Roll Call, the following Commissioners were present: **Kelly Brewster, Earlena Maples, Matthew Tinker, Bill Satterfield, Leo Bradshaw, Harold Duff, Van Shaver, and Henry Cullen. (8)**

The following Commissioners were absent: **David Meers** and **Steve Harrelson (2)**

Thereupon **Vice Chair Earlena Maples** announced the presence of a quorum.

Present was Financial Director Tracy Blair and the Honorable Mayor Buddy Bradshaw.

**(3)
Adoption
of Agenda**

Vice Chair Maples requested that the June 04, 2018 Agenda be adopted with the following amendments:

1. Remove Item 6.A.2 under **Mayor Buddy Bradshaw**

Commissioner Shaver made a motion to adopt the June 04, 2018 Commission Agenda with said amendment. **Commissioner Bradshaw** seconded the motion.

Upon Voice Vote, the motion **PASSED** unanimously.

**(4)
Commission
Meeting
Minutes
Approved**

Vice Chair Maples requested that the May 07, 2018 Commission Meeting Minutes be accepted and approved. **Commissioner Shaver** made a motion to approve and accept the Minutes as they were written. A second was made by **Commissioner Cullen**.

Upon Voice Vote, the motion **PASSED** unanimously.

DRAFT

(5)
General
Public
Comments

Vice Chair Maples opened the floor for General Public comments. The following people came forward to speak:

1. Richard Anklin
2. Mike Weaver
3. Pat Hunter

(6)
Resolution
to Appoint
County
Historian

Mayor Buddy Bradshaw requested consideration of a Resolution to appoint a County Historian, specifically Mr. Darrell Tuck. **Commissioner Shaver** requested that **Mayor Bradshaw** first speak with Mr. Joe Spence to ensure that he does not want the position as County Historian since he has been doing that job for many years. **Commissioner Shaver** requested that the Resolution be put on hold until Mr. Joe Spence was contacted. **Mayor Bradshaw** agreed and removed the item from the agenda.

(7)
Employee
Insurance
Premiums

Purchasing Director Susan Huskey requested Commission approval to renew yearly Employee Medical, Dental, and Vision Insurance. **Mrs. Huskey** stated that the insurance information had been through workshop. That there was a 3% increase on the medical insurance, while the dental and vision costs would remain the same. **Commissioner Shaver** made a motion to approve with **Commissioner Tinker** providing a second to the motion.

Vice Chair Maples called for a Roll Call Vote.

Upon Roll Call Vote, the following Commissioners voted **AYE**:

Tinker, Satterfield, Bradshaw, Maples, Duff, Shaver, Cullen, and Brewster (8)

The following Commissioners voted **NAY: (0)**

The following Commissioners were **Absent: Meers and Harrelson (2)**

The motion **PASSED (8/0/2)**

EXHIBIT 060418-A

(8)
Hazardous
Household
Waste
Grant

Budget Director Tracy Blair requested consideration of a recommendation to accept a \$30,000 TDEC Grant for Household Hazardous Waste with no matching funds required. **Commissioner Satterfield** made a motion to accept the \$30,000 TDEC Grant. **Commissioner Bradshaw** seconded the motion.

Vice Chair Maples called for a Roll Call Vote.

Upon Roll Call Vote, the following Commissioners voted **AYE**:

Satterfield, Bradshaw, Maples, Duff, Cullen, Brewster and Tinker (7)

The following Commissioners voted **NAY: Shaver (1)**

The following Commissioners were **Absent: Meers and Harrelson (2)**

The motion **PASSED (7/1/2)**

DRAFT

(9)
Tech Grant
Loudon
Library

Budget Director Tracy Blair requested consideration of a recommendation to approve the application/acceptance of a \$2,558 Technology Grant for the Loudon Library with required dollar-for-dollar matching funds from the Loudon Library Sub-Fund.

Commissioner Brewster made a motion to approve the application/acceptance of the grant and **Commissioner Tinker** provided a second.

Vice Chair Maples called for a Roll Call Vote.

Upon Roll Call Vote, the following Commissioners voted **AYE**:

Bradshaw, Maples, Duff, Shaver, Cullen, Brewster, Tinker and Satterfield (8)

The following Commissioners voted **NAY: (0)**

The following Commissioners were **Absent: Meers and Harrelson (2)**

The motion **PASSED (8/0/2)**

(10)
Reimbursement
Resolution for
Newly-Elected
Officials

Budget Director Tracy Blair requested consideration of a recommendation to approve a Resolution to appropriate funds in the FY 2019 budget to reimburse newly-elected officials for travel expenses incurred while attending the County Officials Orientation Program conducted by the UT Technical Assistance Service. **Commissioner Satterfield** made a motion to approve the resolution and **Commissioner Bradshaw** seconded the motion.

Vice Chair Maples called for a Roll Call Vote.

Upon Roll Call Vote, the following Commissioners voted **AYE**:

Maples, Duff, Shaver, Cullen, Brewster, Tinker, Satterfield, and Bradshaw (8)

The following Commissioners voted **NAY: (0)**

The following Commissioners were **Absent: Meers and Harrelson (2)**

The motion **PASSED (8/0/2)**

RESOLUTION 060418-B

(11)
Budget
Amendments
Funds 101,
115, 116, 131,
141, 142, &
171

Budget Director Tracy Blair requested consideration of a recommendation to approve amendments in the following funds:

- A. County General Fund 101
- B. Public Library Fund 115
- C. Recycling Centers Fund 116
- D. Highway Department Fund 131
- E. General Purpose School Fund 141
- F. School Federal Projects Fund 142
- G. General Capital Projects Fund 171

Commissioner Shaver made a motion to approve all Budget Amendments as recommended. **Commissioner Tinker** provided a second to the motion.

DRAFT

Vice Chair Maples called for a Roll Call Vote.

Before casting their vote, **Commissioner Brewster** and **Commissioner Tinker** individually issued Conflict of Interest Statements.

Upon Roll Call Vote, the following Commissioners voted **AYE**:
Duff, Shaver, Cullen, Brewster, Tinker, Satterfield, Bradshaw, and Maples (8)

The following Commissioners voted **NAY**: **(0)**

The following Commissioners were **Absent**: **Meers and Harrelson (2)**

The motion **PASSED (8/0/2)**
EXHIBIT 060418-C - EXHIBIT 060418-I

(12)
Monthly
Reports

The following Monthly Reports were distributed by **Budget Director Tracy Blair**:

1. Summary Financial Statement from May 31, 2018
EXHIBIT 060418-J
2. Budget Committee Meeting Minutes for April 16, 2018
EXHIBIT 060418-K

(13)
Notaries

Commissioner Brewster made a motion that was seconded by **Commissioner Shaver** to approve the following Notaries:

Larry R. Brown, Candi Carroll, Stewart Michael Crane, Charles Jenkins,
Linda P. Lefler, Bill Packett, B.M. Rulon, and Sabrina Leigh Stamper

Upon Voice Vote, the motion **PASSED** unanimously.
EXHIBIT 060418-L

(14)
Adjournment

There being no further business, a motion being duly made by **Commissioner Shaver** and seconded by **Commissioner Tinker**, the June 04, 2018 Loudon County Commission Meeting stood adjourned at 7:20 P.M.

ATTEST:

Loudon County Commission Chair

Loudon County Clerk

Loudon County Mayor

LOUDON COUNTY COMMISSION
Resolution 062518-

RESOLUTION APPROVING OR ACKNOWLEDGING BOARD OR
COMMITTEE APPOINTMENT BY COUNTY MAYOR

WHEREAS, by statute, and/or intergovernmental agreement and/or County Procedural Regulations, the County Mayor has the authority to make certain committee and board appointments; and

WHEREAS, appointments are necessary and/or desirable at this time with a 4 year rotation term; and

WHEREAS, the County Mayor appoints the following members of the

BOARD OF ZONING APPEALS

<u>Appointee</u>		<u>Term Expiration</u>
Ryan Bright	4 th District	June 2022
John Napier	1 st District Slot B	June 2022

NOW, THEREFORE, BE IT RESOLVED that the Loudon County Commission, meeting in regular session assembled this 25th day of June, 2018 hereby approves or acknowledges (as appropriate) the said appointments.

Loudon County Commission Chairman

ATTEST:

Loudon County Clerk

Loudon County Mayor

The remaining members and their continuing expiration terms for said board or committee are as follows:

<u>Appointee</u>	<u>Term Expiration</u>
Carlie McEachern	Co-Term (LRPC)
Jim Brooks	Co-Term (LRPC)
Leon Shields	Co-Term (LRPC)

LOUDON COUNTY COMMISSION
Resolution 062518-

**RESOLUTION APPROVING OR ACKNOWLEDGING BOARD OR
COMMITTEE APPOINTMENT BY COUNTY MAYOR**

WHEREAS, by statute, and/or intergovernmental agreement and/or County Procedural Regulations, the County Mayor has the authority to make certain committee and board appointments; and

WHEREAS, appointments are necessary and/or desirable at this time with a 2 year rotation term; and

WHEREAS, the County Mayor appoints the following members of the

EQUALIZATION BOARD

<u>Appointee</u>		<u>Term Expiration</u>
Cynthia Fleming	Lenoir City Representative	June 2020

NOW, THEREFORE, BE IT RESOLVED that the Loudon County Commission, meeting in regular session assembled this 25th day of June, 2018 hereby approves or acknowledges (as appropriate) the said appointments.

Loudon County Commission Chairman

ATTEST:

Loudon County Clerk

Loudon County Mayor

The remaining members and their continuing expiration terms for said board or committee are as follows:

<u>Appointee</u>	<u>Term Expiration</u>
Ruth Henderson-McQueen	April 2020
Delmar Davis	April 2020
Patricia Sheppard	April 2020
DaWayne Nelson	April 2020

LOUDON COUNTY COMMISSION
Resolution 062518-

RESOLUTION APPROVING OR ACKNOWLEDGING BOARD OR
COMMITTEE APPOINTMENT BY COUNTY MAYOR

WHEREAS, by statute, and/or intergovernmental agreement and/or County Procedural Regulations, the County Mayor has the authority to make certain committee and board appointments; and

WHEREAS, appointments are necessary and/or desirable at this time with a 1 year rotation term; and

WHEREAS, the County Mayor appoints the following members of the

PLANNING COMMISSION (RPC)

<u>Appointee</u>		<u>Term Expiration</u>
Pat Couk	2 nd District Slot A	June 2019
John Napier	1 st District Slot B	June 2019
Ryan Bright	4 th District	June 2019

NOW, THEREFORE, BE IT RESOLVED that the Loudon County Commission, meeting in regular session assembled this 25th day of June, 2018 hereby approves or acknowledges (as appropriate) the said appointments.

Loudon County Commission Chairman

ATTEST:

Loudon County Clerk

Loudon County Mayor

The remaining members and their continuing expiration terms for said board or committee are as follows:

<u>Appointee</u>		<u>Term Expiration</u>
Adam Waller	6 th District	June 2019
Pam McNew	1 st District Slot A	June 2020
Ed Lee	5 th District Slot A	June 2020
Jimmy Williams	5 th District Slot B	June 2021
Jim Brooks	3 rd District	June 2021
Andy Hamilton	2 nd District Slot B	June 2019
Carlie McEachern	(LCRPC)	Co-Term
Leon Shields	(LCRPC)	Co-Term

LOUDON COUNTY COMMISSION
Resolution 062518-

RESOLUTION APPROVING OR ACKNOWLEDGING BOARD OR
COMMITTEE APPOINTMENT BY COUNTY MAYOR

WHEREAS, by statute, and/or intergovernmental agreement and/or County Procedural Regulations, the County Mayor has the authority to make certain committee and board appointments; and

WHEREAS, appointments are necessary and/or desirable at this time with a 3 year rotation term; and

WHEREAS, the County Mayor appoints the following members of the

TELLICO AREA SERVICE SYSTEM (TASS)
BOARD OF DIRECTORS – LOUDON COUNTY

<u>Appointee</u>	<u>Term Expiration</u>
James Brooks	June 2021

NOW, THEREFORE, BE IT RESOLVED that the Loudon County Commission, meeting in regular session assembled this 25th day of June, 2018 hereby approves or acknowledges (as appropriate) the said appointments.

Loudon County Commission Chairman

ATTEST:

Loudon County Clerk

Loudon County Mayor

The remaining members and their continuing expiration terms for said board or committee are as follows:

<u>Appointee</u>	<u>Term Expiration</u>
Roy Goddard	June 2020
Chip Miller	June 2019

LOUDON COUNTY COMMISSION
Resolution 062518-

RESOLUTION APPROVING OR ACKNOWLEDGING BOARD OR
COMMITTEE APPOINTMENT BY COUNTY MAYOR

WHEREAS, by statute, and/or intergovernmental agreement and/or County Procedural Regulations, the County Mayor has the authority to make certain committee and board appointments; and

WHEREAS, appointments are necessary and/or desirable at this time with a 1 year rotation term; and

WHEREAS, the County Mayor appoints the following members of the

TCCA LEGISLATIVE COMMITTEE

<u>Appointee</u>		<u>Term Expiration</u>
Harold Duff	Commissioner	June 2019

NOW, THEREFORE, BE IT RESOLVED that the Loudon County Commission, meeting in regular session assembled this 25th day of June, 2018 hereby approves or acknowledges (as appropriate) the said appointments.

ATTEST:

Loudon County Commission Chairman

Loudon County Clerk

Loudon County Mayor

LOUDION COUNTY COMMISSION
EXHIBIT 062418-



Budget Proposal

Proposal for: Loudon County, TN
Project Name: Loudon County 9/6 Q2 Promo Countywide edit
Quote Number: Q-28206
Contract Term: 6 Year(s)
Number of Projects: 2

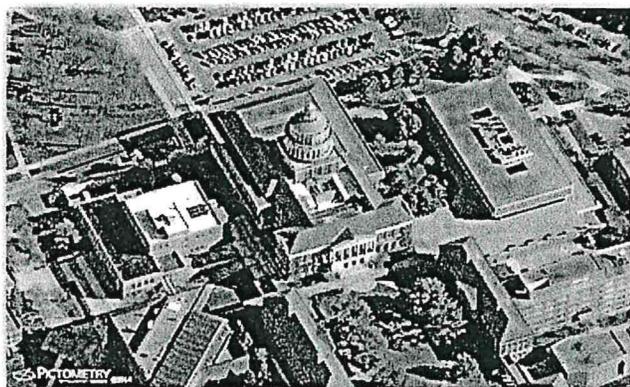
EagleView Rep: Daniel Hendren
Phone Number: 5026095157
Email: daniel.hendren@eagleview.com
Expiration Date: 5/31/2018
Targeted Capture: 2019-b-Spring

Multi-Project Summary

2 Projects over 6 year(s)

Project 1 Total: \$30,212.50
Annual Payments: \$10,070.83

Project 2 Total: \$40,190.00
Annual Payments: \$13,396.67



This quote is non-binding, creates no legal rights, duties or obligations, expressed or implied, on either party, and shall become binding only in the event that Pictometry and Customer enter into a definitive agreement incorporating it. The pricing quoted above does not reflect applicable taxes, which will be reflected in any resulting definitive agreement with Customer. This quote is valid until the date shown above, after which it expires. All Discounts are approximate.



Budget Proposal

Proposal for: Loudon County, TN
 Project Name: Loudon County 9/6 Q2 Promo Countywide edit
 Contract Term: 6 Year(s)
 Number of Projects: 2

EagleView Rep: Daniel Hendren
 Expiration Date: 5/31/2018
 Targeted Capture: 2019-b-Spring

Project 1

Qty	Product	List Price	Discount (%)	Subtotal
307	IMAGERY - COMMUNITY - 9in (6in Ortho) - Per Sector	\$125.00	46	\$20,722.50
307	Tiles - Standard (Community 6in GSD; GeoTIFF format) Per Sector	\$10.00	50	\$1,535.00
307	Mosaic - Area Wide (6in GSD; MrSID format; individual) Per Sector	\$1.00		\$307.00
1	Media Drive Capacity 931G - Drive Model 1T - EXTPOWER	\$199.00		\$199.00
1	RapidAccess - Disaster Response Program	\$0.00		\$0.00
1	Oblique Imagery Bundle with Three (3) Years of EFS Maintenance & Support	\$0.00		\$0.00
3	Pictometry Connect - CA - 50	\$2,200.00	25	\$4,950.00
1	FutureView Adv Training	\$2,499.00		\$2,499.00
Project 1 TOTAL:				\$30,212.50

Project 2

Qty	Product	List Price	Discount (%)	Subtotal
307	IMAGERY - COMMUNITY - 9in (6in Ortho) - Per Sector	\$125.00	20	\$30,700.00
307	Tiles - Standard (Community 6in GSD; GeoTIFF format) Per Sector	\$10.00	50	\$1,535.00
307	Mosaic - Area Wide (6in GSD; MrSID format; individual) Per Sector	\$1.00		\$307.00
1	Media Drive Capacity 931G - Drive Model 1T - EXTPOWER	\$199.00		\$199.00
1	RapidAccess - Disaster Response Program	\$0.00		\$0.00
1	Oblique Imagery Bundle with Three (3) Years of EFS Maintenance & Support	\$0.00		\$0.00
3	Pictometry Connect - CA - 50	\$2,200.00	25	\$4,950.00
1	FutureView Adv Training	\$2,499.00		\$2,499.00
Project 2 TOTAL:				\$40,190.00

TOTAL: \$70,402.50

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