

**LOUDON COUNTY COMMISSION WORKSHOP**  
**Loudon, Tennessee**  
**Tuesday February 19, 2019**  
**County Office Building**  
**6 P.M.**

**AGENDA**

1. Comments by Members of the General Public
  
2. **Loudon County Mayor – Buddy Bradshaw**
  - A. Board & Committee Term Updates
    1. Solid Waste Disposal Committee
    2. Surplus Property Authority
    3. Adult Oriented Business Board
  
  - B. Audit Agreement between Loudon County & Randy Sanders DBA Situs Tax Consultants (STC)
  
3. **Commissioner Van Shaver**
  - A. Discuss Loudon County 150<sup>th</sup> Anniversary
  
4. **Commissioner Kelly Brewster**
  - A. EDA Inter-local Agreement
  
5. **Director of Accounts & Budgets – Tracy Blair**
  - A. Budget Committee Recommendations

**LOUDON COUNTY COMMISSION**  
**LOUDON COUNTY, TENNESSEE**  
**Monday February 04, 2019**  
**Courthouse Annex Building**  
**6 P.M.**

**DRAFT**

**Not Approved**

**REGULAR COMMISSION MEETING**

(1)  
Opening of  
Meeting

**BE IT REMEMBERED** that the Board of Commissioners of Loudon County convened in regular session in Loudon, TN on the 4<sup>th</sup> day of February, 2019.

**Commission Chairman Henry Cullen** called the meeting to order at 6:00 P.M.

**Commissioner Bill Satterfield** opened the County Commission Meeting, leading the Pledge of the Allegiance to the Flag of the United States of America, and gave the Invocation.

(2)  
Roll Call

Upon Roll Call, the following Commissioners were present: **Kelly Brewster, David Meers, Julia Hurley, Matthew Tinker, Bill Satterfield, Gary Whitfield, Henry Cullen, Harold Duff, Van Shaver, and Adam Waller. (10)**

All Commissioners were noted as being **PRESENT**.

Thereupon **Chairman Cullen** announced the presence of a quorum.

Also present was **Director of Accounts and Budgets, Tracy Blair**. The **Honorable Mayor Buddy Bradshaw** was absent due to illness.

(3)  
Agenda  
Adoption

**Chairman Cullen** requested that the February 04, 2019 Agenda be adopted. **Commissioner Shaver** made a motion to adopt the February 04, 2019 Commission Agenda. The motion was seconded by **Commissioner Waller**.

Upon Voice Vote, the motion **PASSED** unanimously.

(4)  
01-07-19  
Minutes  
Approved

**Chairman Cullen** requested that the January 07, 2019 Commission Meeting Minutes be accepted and approved. **Commissioner Shaver** made a motion to accept and approve the January 07, 2019 minutes as they were written. The motion was seconded by **Commissioner Waller**.

Upon Voice Vote, the motion **PASSED** unanimously.

(5)  
General  
Public  
Comments

**Chairman Cullen** opened the floor for comments by the General Public. The first speaker was **Lenoir City Mayor Tony Aikens**. He was followed by **Allenbrook HOA representative, Barrett Hobbs**, and last to speak was **Bob Miles**.

**DRAFT**

(6)  
E-911 Board  
Term Update

Director of Accounts and Budgets, Tracy Blair presented Commission with a recommendation from Mayor Buddy Bradshaw to update the terms for the E-911 Board. Commissioner Shaver made a motion to approve the updated E-911 Board terms and a second was made by Commissioner Meers.

Upon Voice Vote, the motion PASSED unanimously.  
RESOLUTION 020419-A

(7)  
Food Lion  
Resolution

Chairman Cullen requested Commission approve a Resolution requesting the Loudon County Delegation for the General Assembly to pass legislation allowing for the sale of wine in Tellico Village retail food stores. Commissioner Satterfield made a motion to approve the Resolution and a second was made by Commissioner Whitfield.

Upon Voice Vote, the motion PASSED with 8 Ayes & 2 Nays (Commissioner Shaver & Commissioner Brewster voted Nay)  
RESOLUTION 020419-B

(8)  
EDA Letter  
for Review  
of Policies

Commissioner Brewster presented to Commission her concerns for the need to review the Economic Development Agency's (EDA) policies and the Inter-local Agreement from 2008. Commissioner Brewster made a motion to send the prepared letter (Exhibit 020419-C) to the EDA director and EDA board members explaining Commission's concerns and their intent to evaluate the 2008 Inter-local Agreement. Commissioner Shaver seconded the motion.

Chairman Cullen called for a Roll Call Vote.

Upon Roll Call Vote, the following Commissioners voted AYE: Tinker, Satterfield, Whitfield, Cullen, Shaver, and Brewster (6)

The following Commissioners voted NAY: Meers, Hurley, Duff and Waller (4)

The motion PASSED (6/4)  
EXHIBIT 020419-C

(9)  
EDA Letter  
Requesting  
Return of  
\$10,000  
Contribution

Commissioner Shaver presented, in the form of a motion, a letter to the Economic Development Agency (EDA) requesting that the \$10,000 contribution that Commission made to Innovative Pet be returned to the County based on the contingency of the contribution not being met. Commissioner Tinker seconded the motion.

Chairman Cullen called for a Roll Call Vote.

Upon Roll Call Vote, the following Commissioners voted AYE: Tinker, and Shaver (2)

The following Commissioners voted NAY: Hurley, Satterfield, Whitfield, Cullen, Duff, Waller, Brewster and Meers (8)

The motion FAILED (2/8)  
EXHIBIT 020419-D

(10)  
Allenbrook

Director of Accounts and Budgets, Tracy Blair, requested consideration of the approval of a \$55,000 contribution to the city of Lenoir City to complete paving in

**DRAFT**

(10)  
(Continued)  
Allenbrook  
Subdivision

Allenbrook Subdivision. Commissioner Tinker made a motion to approve the spending of \$55,000 contribution to the city of Lenoir City to complete the paving in Allenbrook Subdivision. Commissioner Hurley seconded the motion. A lengthy discussion ensued.

Commissioner Satterfield requested to make an amendment to Commissioner Tinker's Motion. Commissioner Satterfield made the amendment to the motion that upon passing, that the city of Lenoir City take action and make these streets, city streets before we commit county dollars. Commissioner Tinker seconded the motion for amending the original motion.

Director of Accounts and Budgets, Tracy Blair stated that it would be appropriate to include a fund for the expense in the motion because she would have to have an appropriation in order to expense the funds. Mrs. Blair further stated if not included in the original motion, a separate motion and second would need to be made on the appropriation of funds in order for her to have authority to write a check.

Chairman Cullen called for a Roll Call Vote on the amendment to the original motion.

Upon Roll Call Vote, the following Commissioners voted AYE: Tinker, Satterfield, Whitfield, Duff, Meers and Hurley (6)

The following Commissioners voted NAY: Cullen, Shaver, Waller, and Brewster (4)

The motion to amend the original motion PASSED (6/4)

Chairman Cullen then called for a Roll Call Vote on the original motion to approve a \$55,000 contribution to the city of Lenoir City to pave Allenbrook roads.

Upon Roll Call Vote, the following Commissioners voted AYE: Satterfield, Whitfield, Duff, Meers, Hurley, and Tinker (6)

The following Commissioners voted NAY: Cullen, Shaver, Waller, and Brewster (4)

The motion PASSED (6/4)

Commissioner Tinker made a motion for the appropriation of the \$55,000 contribution to come out of the Capital Projects Fund. A second was made by Commissioner Whitfield.

Chairman Cullen called for a Roll Call Vote.

Upon Roll Call Vote, the following Commissioners voted AYE: Whitfield, Duff, Waller, Brewster, Meers, Hurley, Tinker and Satterfield (8)

The following Commissioners voted NAY: Cullen and Shaver (2)

The motion PASSED (8/2)

(11)  
\$3,000 Grant  
From Dollar  
General  
Literacy  
Foundation

Director of Accounts and Budgets, Tracy Blair requested consideration of a recommendation to approve the application/acceptance of a \$3,000 grant from Dollar General Literacy Foundation, with no matching funds required, for Greenback Library. Commissioner Satterfield made a motion to approve the application/acceptance of the \$3,000 grant from the Dollar General Literacy Foundation and a second was made by Commissioner Brewster.

**DRAFT**

Chairman Cullen called for a Roll Call Vote.

Upon Roll Call Vote, the following Commissioners voted AYE: Cullen, Duff, Shaver, Waller, Brewster, Meers, Hurley, Tinker, Satterfield, and Whitfield (10)

The following Commissioners voted NAY (0)

The motion PASSED (10/0)

(12)  
\$14,511 &  
\$25 G.C.  
Donation  
to Animal  
Shelter

Director of Accounts and Budgets, Tracy Blair requested consideration of a recommendation to approve a resolution to accept a \$25 gift card and \$14,511 in donations to the Loudon County Animal Shelter. Commissioner Satterfield made a motion to approve the resolution and Commissioner Brewster seconded the motion.

Chairman Cullen called for a Roll Call Vote.

Upon Roll Call Vote, the following Commissioners voted AYE: Duff, Shaver, Waller, Brewster, Meers, Hurley, Tinker, Satterfield, Whitfield, and Cullen (10)

The following Commissioners voted NAY (0)

The motion PASSED (10/0)

RESOLUTION 020419-E

(13)  
Budget  
Amendments  
Funds 101,  
116, 131, 141,  
& 171

Director of Accounts and Budgets, Tracy Blair requested consideration of a recommendation to approve amendments in the following funds:

- A. County General Fund 101
- B. Solid Waste/Sanitation Fund 116
- C. Highway Department Fund 131
- D. General Purpose School Fund 141
- E. General Capital Projects Fund 171

Commissioner Brewster made a motion to approve all five budget amendments and Commissioner Tinker seconded the motion.

Chairman Cullen called for a Roll Call Vote.

**NOTE:** Before giving their vote, both Commissioner Brewster and Commissioner Tinker issued Conflict of Interest Statements.

Upon Roll Call Vote, the following Commissioners voted AYE: Shaver, Waller, Brewster, Meers, Hurley, Tinker, Satterfield, Whitfield, Cullen, and Duff (10)

The following Commissioners voted NAY (0)

The motion PASSED (10/0)

EXHIBIT 020419-F - EXHIBIT 020419-J

(14)  
Distribution  
of Monthly  
Reports

Director of Accounts and Budgets, Tracy Blair requested that the record reflect the distribution of the following reports:

- A. Budget Committee Meeting Minutes for December 17, 2018  
EXHIBIT 020419-K

**DRAFT**

- B. Summary Financial Statement ending January 31, 2019  
EXHIBIT 020419-L
- C. Monthly Cash Flow Analysis: General Purpose School Fund 141  
EXHIBIT 020419-M
- D. Tennessee Comptroller of the Treasury: Report on Debt Obligation dated December 03, 2018  
EXHIBIT 020419-N

(15)  
Bonds &  
Notaries

Commissioner Meers made a motion that was seconded by Commissioner Waller to approve the following bonds & notaries:

Susanne Denise Anderson, Belinda Leigh Ann Bright, Shannon Cook, Daron Douglas, Lawrence P. Drolet, Stacy Amanda Grubb, J. Hendricks, Mitzi M. Lane, James Manikas, Dane A. Ogden, Jessica M. Plovich, Stephanie Richmond, Lori Smith, and Ramona M. Sutton

Upon Voice Vote, the motion PASSED unanimously.  
EXHIBIT 020419-O

(16)  
Adjournment

There being no further business, a motion being duly made by Commissioner Hurley and seconded by Chairman Waller, the February 04, 2019 Loudon County Commission Meeting stood adjourned at 7:34 P.M.

\_\_\_\_\_  
Loudon County Commission Chairman

Attest:

\_\_\_\_\_  
Loudon County Clerk

\_\_\_\_\_  
Loudon County Mayor

**LOUDON COUNTY COMMISSION**  
**RESOLUTION 030419-**

**RESOLUTION APPROVING OR ACKNOWLEDGING BOARD OR**  
**COMMITTEE APPOINTMENT BY COUNTY MAYOR**

**WHEREAS**, by statute, and/or Intergovernmental Agreement and/or County Procedural Regulations, the County Mayor has the authority to make certain committee and board appointments; and

**WHEREAS**, appointments are necessary and/or desirable at this time with a 6 year rotation term; and

**WHEREAS**, the County Mayor appoints the following members of the:

**SOLID WASTE DISPOSAL COMMITTEE**

<u>Appointee</u>		<u>Term Expiration</u>
Tammy Bivens	Panel A – Loudon	March 2023
Larry Jameson	Panel C	March 2025
Steve Field	Panel C	March 2025

**NOW, THEREFORE, BE IT RESOLVED** that the Loudon County Commission, meeting in regular session assembled this 4<sup>th</sup> day of March, 2019 hereby approves and/or acknowledges (as appropriate) the said appointments.

\_\_\_\_\_  
Loudon County Commission Chairman

Attest:

\_\_\_\_\_  
Loudon County Clerk

\_\_\_\_\_  
Loudon County Commission

The remaining members and their continuing expiration terms for said board or committee are as follows:

<u>Appointee</u>		<u>Term Expiration</u>
Bruce Hamilton	Panel B	April 2021
John D. Watkins	Panel B	April 2021
Kelly Brewster	Panel A- Commissioner	March 2023
Art Stewart	Panel A- Lenoir City	March 2023

**LOUDON COUNTY COMMISSION**  
**RESOLUTION 030419-**

**RESOLUTION APPROVING OR ACKNOWLEDGING BOARD OR**  
**COMMITTEE APPOINTMENT BY COUNTY MAYOR**

*WHEREAS*, by statute, and/or Intergovernmental Agreement and/or County Procedural Regulations, the County Mayor has the authority to make certain committee and board appointments; and

*WHEREAS*, appointments are necessary and/or desirable at this time with a 1 year rotation term; and

*WHEREAS*, the County Mayor appoints the following members of the:

**SURPLUS PROPERTY AUTHORITY**

<u>Appointee</u>		<u>Term Expiration</u>
Kelly Brewster	Commissioner	August 2019
Adam Waller	Commissioner	August 2019

*NOW, THEREFORE, BE IT RESOLVED* that the Loudon County Commission, meeting in regular session assembled this 4<sup>th</sup> day of March, 2019 hereby approves and/or acknowledges (as appropriate) the said appointments.

Attest:

\_\_\_\_\_  
Loudon County Commission Chairman

\_\_\_\_\_  
Loudon County Clerk

\_\_\_\_\_  
Loudon County Commission

The remaining members and their continuing expiration terms for said board or committee are as follows:

<u>Appointee</u>		<u>Term Expiration</u>
Van Shaver	Commissioner	April 2019
Matthew Tinker	Commissioner	April 2019
Buddy Bradshaw	County Mayor	April 2019
Susan Huskey	Purchasing Director	April 2019



**LOUDON COUNTY COMMISSION**  
**RESOLUTION 030419-**

**RESOLUTION APPROVING OR ACKNOWLEDGING BOARD OR**  
**COMMITTEE APPOINTMENT BY COUNTY MAYOR**

*WHEREAS*, by statute, and/or Intergovernmental Agreement and/or County Procedural Regulations, the County Mayor has the authority to make certain committee and board appointments; and

*WHEREAS*, appointments are necessary and/or desirable at this time with a 4 year rotation term; and

*WHEREAS*, the County Mayor appoints the following members of the:

**ADULT ORIENTED BUSINESS BOARD**

<u>Appointee</u>		<u>Term Expiration</u>
Julia Hurley	Commissioner	August 2019
Adam Waller	Commissioner	August 2019

*NOW, THEREFORE, BE IT RESOLVED* that the Loudon County Commission, meeting in regular session assembled this 4<sup>th</sup> day of March, 2019 hereby approves and/or acknowledges (as appropriate) the said appointments.

\_\_\_\_\_  
Loudon County Commission Chairman

Attest:

\_\_\_\_\_  
Loudon County Clerk

\_\_\_\_\_  
Loudon County Commission

The remaining members and their continuing expiration terms for said board or committee are as follows:

<u>Appointee</u>		<u>Term Expiration</u>
Bill Satterfield	Commissioner	August 2019
David Meers	Commissioner	August 2019
Harold Duff	Commissioner	August 2019