

## LOUDON COUNTY COMMISSION WORKSHOP

Monday, October 22, 2012

County Office Building

6:00 pm

1. **This is the time for audience members to speak on items on or not on the Agenda.**
2. **Loudon County Visitor's Bureau Director - Clayton Pangle**
  - A. Update on Visitor's Bureau Activities
3. **Loudon County Planning and Codes Director - Russ Newman**
  - A. A Resolution Adopted by the Loudon County Commission Pursuant to Tennessee Code Annotated (TCA) §13-3-406 Accepting Garnet Hill Drive and Gunter Drive Located in Garnet Hill Subdivision into the County Roadway System, said Roads Being Located in the 5<sup>th</sup> Legislative District of Loudon County.
  - B. A Resolution Amending the Zoning Map of Loudon County, Tennessee, Pursuant to Chapter Seven, §13-7-105, of the Tennessee Code Annotated, to Rezone Approximately 0.97 Acres From R-1 (Suburban Residential) to C-2 (General Commercial), Referenced by : Tax Map 16A, Group D, Parcel 3.00, Located at 7505 Highway 11E, 2<sup>nd</sup> Legislative District.
  - C. A Resolution Amending the Zoning Map of Loudon County, Tennessee, Pursuant to Chapter Seven, §13-7-105 of the Tennessee Code Annotated, to Rezone Approximately 0.95 Acres From R-1 (Suburban-Residential) To C-2 (General Commercial), Referenced By: Tax Map 33K, Group H, Parcels 7.00 and 8.00, Located at 310 Port Madison Drive, 1st Legislative District.
4. **Loudon County Director of Schools - Jason Vance**
  - A. Update on the School Building Program
5. **Loudon County Mayor, Estelle Herron**
  - A. Resolutions for Appointments to the Following Boards/Committees:
    1. Air Quality Task Force
    2. GIS Board
  - B. 2013 Schedules for Loudon County Government
    1. Holiday's Schedule
    2. Loudon County Commission Meeting Dates
  - C. Discussion of a Tennessee Comptroller of the Treasury Memorandum Concerning Surety Bonds for Assessors of Property and Highway Officials.

- 6. Loudon County Commissioner, David Meers**
  - A. Notary Applications
- 7. Loudon County Budget Director, Tracy Blair**
  - A. Budget Committee Recommendations
- 8. Any other items**
- 9. Adjournment**

**RESOLUTION**

**A RESOLUTION ADOPTED BY THE LOUDON COUNTY COMMISSION  
PURSUANT TO TENNESSEE CODE ANNOTATED (TCA) §13-3-406  
ACCEPTING GARNET HILL DRIVE AND GUNTER DRIVE LOCATED IN  
GARNET HILL SUBDIVISION INTO THE COUNTY ROADWAY SYSTEM,  
SAID ROADS BEING LOCATED IN THE 5<sup>TH</sup> LEGISLATIVE DISTRICT OF  
LOUDON COUNTY**

**WHEREAS**, the chief legislative body of the county has the authority, under Tennessee Code Annotated, TCA § 13-3-406 to accept the dedication of roads, close existing roads, adopt standards for the acceptance of new roads and reopen previously closed or abandoned roads; and

**WHEREAS**, the Loudon County Regional Planning Commission has received a request from the developer of Garnet Hill Subdivision to accept the completed streets and rights of way as shown on the final plat for Garnet Hill Subdivision recorded in the Loudon County Register of Deeds Office, Plat Cabinet G, Slide 322. The recorded final plat dedicates Garnet Hill Drive and Gunter Drive with 50 foot rights of way; and

**WHEREAS**, the developer has constructed the streets to the minimum standards required by the Subdivision Regulations adopted by the Loudon County Regional Planning Commission; and

**WHEREAS**, the Loudon County Road Superintendent has inspected the completed roads and recommends the acceptance of the roads as Loudon County Roads;

**NOW, THEREFORE, BE IT RESOLVED** by the Loudon County Commission, that the aforescribed roads and right of ways as shown on the recorded plat be accepted as Loudon County Roads.

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately, the public welfare requiring it.

**This Resolution adopted \_\_\_\_\_, 2012**

\_\_\_\_\_  
**Attest, County Court Clerk**

\_\_\_\_\_  
**Loudon County Chairman**

\_\_\_\_\_  
**Approved: Loudon County Mayor**

**The vote on the question of approval of this Resolution by the Planning Commission is as follows:**

**APPROVED:** 11-0

**DISAPPROVED:** \_\_\_\_\_

*Paula G. Mylew*  
\_\_\_\_\_

**ATTEST: Secretary, Loudon County Regional Planning Commission**

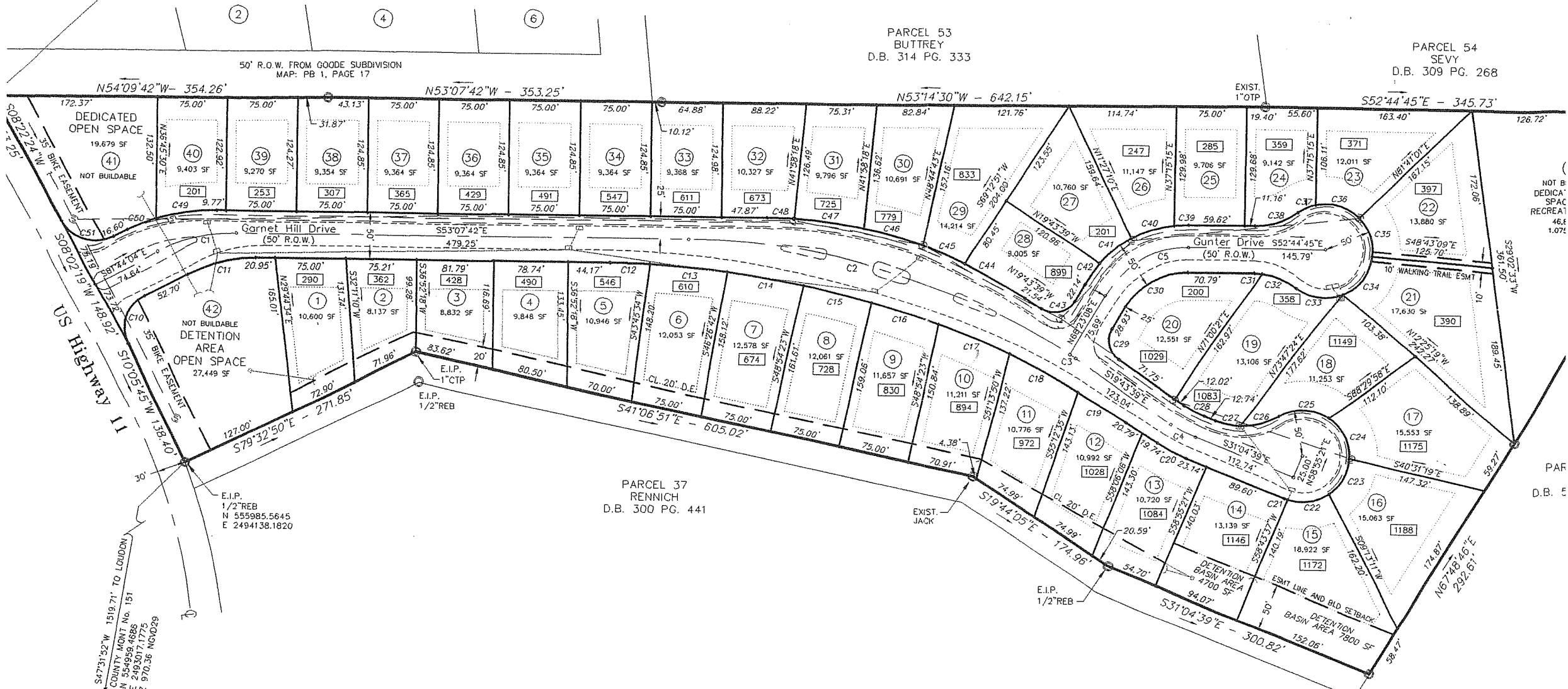
**Date: September 18, 2012**

PLANNING AGENCY.  
 G BODY RESERVES  
 IN OR IMPROVE  
 : IT DEEMS

FRONT: 30 FEET  
 SIDE: 10 FEET  
 REAR: 25 FEET

0"W 4816.20' TO LOUDON  
 MONT No. 164  
 46.38  
 8534  
 GVD29

SECTION  
 AND



PARCEL 53  
 BUTTREY  
 D.B. 314 PG. 333

PARCEL 54  
 SEVY  
 D.B. 309 PG. 268

PARCEL 37  
 RENNICH  
 D.B. 300 PG. 441

E.I.P.  
 1/2"REB  
 N 555985.5645  
 E 2494138.1820

S47°31'52"W 1519.71' TO LOUDON  
 COUNTY MONT No. 151  
 N 354959.4686  
 E 2494017.1775  
 Z 970.36 NGVD29

CERTIFICATE OF APPROVAL FOR RECORDING

I certify that this plat has been found to comply with the subdivision requirements for the planning region, with the exception of such variances, if any, which are noted. All improvements have been installed or an acceptable surety posted in order to assure completion. This plat is approved for recording in the office of the County Register.

4-12-07 *Penelope S. Moler*  
 Date Secretary, Regional Planning Commission

CERTIFICATE OF ACCURACY

I certify that the plat shown and described hereon, is a true and correct survey to the

AND DEDICATION

owner(s) of the property shown and described hereon hereby adopt

RESOLUTION

A RESOLUTION AMENDING THE ZONING MAP OF LOUDON COUNTY, TENNESSEE, PURSUANT TO CHAPTER SEVEN, §13-7-105 OF THE TENNESSEE CODE ANNOTATED, TO REZONE APPROXIMATELY 0.97 ACRES FROM R-1 (SUBURBAN-RESIDENTIAL) TO C-2 (GENERAL COMMERCIAL). REFERENCED BY: TAX MAP 16A, GROUP D, PARCEL 3.00, LOCATED AT 7505 HIGHWAY 11E, 2<sup>nd</sup> LEGISLATIVE DISTRICT

WHEREAS, the Loudon County Commission, in accordance with Chapter Seven, §13-7-105 of the Tennessee Code Annotated, may from time to time, amend the number, shape, boundary, area or any regulation of or within any district or districts, or any other provision of any zoning resolution, and

WHEREAS, the Regional Planning Commission has forwarded a recommendation regarding the amendment to the Zoning Map of Loudon County, Tennessee,

WHEREAS, a notice of public hearing and a description of the resolution appeared in the Loudon County News Herald on \_\_\_\_\_ consistent with the provisions of Tennessee Code Annotated, §13-7-105, and

NOW, THEREFORE, BE IT RESOLVED by the Loudon County Commission that the Zoning Map of Loudon County, Tennessee be amended as follows:

Property referenced by Tax Map 16A, Group D, Parcel 3.00 and identified by address as 7505 Hwy. 11E be rezoned from R-1 (Suburban Residential District) to C-2 (General Commercial District), as shown on the attached map; said map being part of this Resolution.

BE IT FINALLY RESOLVED, that this Resolution shall take effect immediately, the public welfare requiring it.

ATTEST \_\_\_\_\_

LOUDON COUNTY CHAIRMAN  
DATE: \_\_\_\_\_

APPROVED: LOUDON COUNTY MAYOR

The votes on the question of approval of this Resolution by the Planning Commission are as follows:

APPROVED: \_\_\_\_\_

DISAPPROVED: 11-0



ATTEST: SECRETARY LOUDON COUNTY  
REGIONAL PLANNING COMMISSION  
Dated: September 18, 2012

FILE # [12-08-54-RZ-CO]

**RESOLUTION**

**A RESOLUTION AMENDING THE ZONING MAP OF LOUDON COUNTY, TENNESSEE, PURSUANT TO CHAPTER SEVEN, §13-7-105 OF THE TENNESSEE CODE ANNOTATED, TO REZONE APPROXIMATELY 0.95 ACRES FROM R-1 (SUBURBAN-RESIDENTIAL) TO C-2 (GENERAL COMMERCIAL). REFERENCED BY: TAX MAP 33K, GROUP H, PARCELS 7.00 AND 8.00, LOCATED AT 310 PORT MADISON DRIVE, 1ST LEGISLATIVE DISTRICT**

**WHEREAS**, the Loudon County Commission, in accordance with Chapter Seven, §13-7-105 of the Tennessee Code Annotated, may from time to time, amend the number, shape, boundary, area or any regulation of or within any district or districts, or any other provision of any zoning resolution, and

**WHEREAS**, the Regional Planning Commission has forwarded a recommendation regarding the amendment to the Zoning Map of Loudon County, Tennessee,

**WHEREAS**, a notice of public hearing and a description of the resolution appeared in the Loudon County News Herald on \_\_\_\_\_ consistent with the provisions of Tennessee Code Annotated, §13-7-105, and

**NOW, THEREFORE, BE IT RESOLVED** by the Loudon County Commission that the Zoning Map of Loudon County, Tennessee be amended as follows:

Property referenced by Tax Map 33K, Group H, Parcels 7.00 and 8.00 and identified by address as 310 Port Madison Drive be rezoned from R-1 (Suburban Residential District) to C-2 (General Commercial District), as shown on the attached map; said map being part of this Resolution.

**BE IT FINALLY RESOLVED**, that this Resolution shall take effect immediately, the public welfare requiring it.

\_\_\_\_\_  
ATTEST

\_\_\_\_\_  
LOUDON COUNTY CHAIRMAN  
DATE: \_\_\_\_\_

\_\_\_\_\_  
**APPROVED: LOUDON COUNTY MAYOR**

The votes on the question of approval of this Resolution by the Planning Commission are as follows:

APPROVED: \_\_\_\_\_

DISAPPROVED: 11-0

*Penelope G. McNew*  
ATTEST: SECRETARY LOUDON COUNTY  
REGIONAL PLANNING COMMISSION  
Dated: September 18, 2012

LOUDON COUNTY COMMISSION

RESOLUTION 110512

RESOLUTION APPROVING OR ACKNOWLEDGING BOARD OR  
COMMITTEE APPOINTMENT BY COUNTY MAYOR

*WHEREAS*, by statute, and/or intergovernmental agreement and/or County Procedural Regulations, the County Mayor has authority to make certain committee and board appointments; and

*WHEREAS*, appointments are necessary and/or desirable at this time; and

*WHEREAS*, the County Mayor appoints the following as members of the

**LOUDON COUNTY  
AIR QUALITY TASK FORCE**

<u>Appointee</u>		<u>Term Expiration</u>
Gerry Schlueter	(Industry)	October 31, 2013
Dennis Brennan	(Industry)	October 31, 2013
Bryan Crawford	(Industry)	October 31, 2013
Michael Crosby (At Large)	Chairman	October 31, 2013
Dr. Bud Guider	(Medical) - Loudon	October 31, 2013
Sherry Lee	(At Large) - Greenback	October 31, 2013
Don Miller	(Loudon County Commission)	October 31, 2013
David Meers	(Loudon County Commission)	October 31, 2013
Mike Slimbarski	(At Large) Vice Chairman	October 31, 2013
Sam Thomas	(Lenoir City)*Appointed by Lenoir City	October 31, 2013
Lewis "Charlie Brown" Gardner	(Loudon City)*Appointed by Loudon City	October 31, 2013

*NOW, THEREFORE, BE IT RESOLVED* that the Loudon County Commission, meeting in regular session assembled this 5th day of November, 2012 hereby approves and acknowledges (as appropriate), the said appointments.

\_\_\_\_\_  
COUNTY CHAIRMAN

ATTEST:

\_\_\_\_\_  
COUNTY CLERK

\_\_\_\_\_  
COUNTY MAYOR

The remaining members and their continuing expiration terms for said board are as follows:

Appointee

Term Expiration

**LOUDON COUNTY COMMISSION**

**RESOLUTION 110512-**

**RESOLUTION APPROVING OR ACKNOWLEDGING BOARD OR  
COMMITTEE APPOINTMENT BY COUNTY MAYOR**

*WHEREAS*, by statute, and/or intergovernmental agreement and/or County Procedural Regulations, the County Mayor has authority to make certain committee and board appointments; and

*WHEREAS*, appointments are necessary and/or desirable at this time; and

*WHEREAS*, the County Mayor appoints the following as members of the

**LOUDON COUNTY GIS BOARD**

**Appointee**

<b>Estelle Herron</b>	<b>Mayor</b>	<b>October 2013</b>
<b>Pat Phillips, EDA</b>	<b>Mayor' Designee</b>	<b>October 2013</b>
<b>Patty Terry</b>	<b>LCUB</b>	<b>October 2013</b>
<b>Craig Dunn</b>	<b>LCUB</b>	<b>October 2013</b>
<b>Lynn Mills</b>	<b>LUB</b>	<b>October 2013</b>
<b>John Davis</b>	<b>LUB</b>	<b>October 2013</b>
<b>Jennifer Estes</b>	<b>Commission Appointed</b>	<b>October 2013</b>

*NOW, THEREFORE, BE IT RESOLVED* that the Loudon County Commission, meeting in regular session assembled this 5th of November 2012, hereby approves and acknowledges (as appropriate), the said appointments.

\_\_\_\_\_  
COUNTY CHAIRMAN

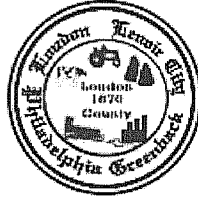
ATTEST:

\_\_\_\_\_  
COUNTY CLERK

\_\_\_\_\_  
COUNTY MAYOR



# Loudon County Government



## 2013 Holidays

---

### January

Tuesday 1<sup>st</sup>  
Monday 21<sup>st</sup>

New Year's Day  
Martin Luther King, Jr. Day

### February

Monday 18<sup>th</sup>

President's Day

### March

Friday 29<sup>th</sup>

Good Friday

### May

Monday 27<sup>th</sup>

Memorial Day

### July

Thursday 4<sup>th</sup>

Independence Day

### September

Monday 2<sup>nd</sup>

Labor Day

### November

Monday 11<sup>th</sup>  
Thursday 28<sup>th</sup>  
Friday 29<sup>th</sup>

Veteran's Day  
Thanksgiving  
Thanksgiving

### December

Tuesday 24<sup>th</sup>  
Wednesday 25<sup>th</sup>

Christmas  
Christmas

# Loudon County Government



## 2013 Meeting Dates

<b>January</b>	7th	County Commission
	22nd	Capital Projects, Purchasing, Budget, Workshop
<b>February</b>	4th	County Commission
	19th	Capital Projects, Purchasing, Budget, Workshop
<b>March</b>	4th	County Commission
	18th	Capital Projects, Purchasing, Budget, Workshop
<b>April</b>	1st	County Commission
	15th	Capital Projects, Purchasing, Budget, Workshop
<b>May</b>	6th	County Commission
	20th	Capital Projects, Purchasing, Budget, Workshop
<b>June</b>	3rd	County Commission
	17th	Capital Projects, Purchasing, Budget, Workshop
	24 <sup>th</sup>	County Commission
<b>July</b>	22nd	Capital Projects, Purchasing, Budget, Workshop
<b>August</b>	5th	County Commission
	19th	Capital Projects, Purchasing, Budget, Workshop
<b>September</b>	2nd	County Commission
	16th	Capital Projects, Purchasing, Budget, Workshop
<b>October</b>	7th	County Commission
	21st	Capital Projects, Purchasing, Budget, Workshop
<b>November</b>	4th	County Commission
	18th	Capital Projects, Purchasing, Budget, Workshop
<b>December</b>	2nd	County Commission
	16th	Capital Projects, Purchasing, Budget, Workshop

<i>Capital Projects</i>	<i>3:30 – 4:00 pm</i>	<i>County Office Building</i>
<i>Purchasing</i>	<i>4:00 – 4:30 pm</i>	<i>County Office Building</i>
<i>Budget</i>	<i>4:00 – 5:30 pm</i>	<i>County Office Building</i>
<i>Commission Workshop</i>	<i>6:00 pm</i>	<i>County Office Building</i>

*County Commission                      6:00 pm                      Courthouse Annex*

***Commission meeting agendas are posted at [www.loudoncounty-tn.gov](http://www.loudoncounty-tn.gov) the Friday prior to the Commission meeting. If you have trouble opening file or would like to be on the meeting distribution list, please contact Phyllis Youngblood at 458-3314.***



Justin P. Wilson  
Comptroller

STATE OF TENNESSEE  
COMPTROLLER OF THE TREASURY  
OFFICE OF GENERAL COUNSEL  
James K. Polk State Office Building  
505 Deaderick Street, Suite 1700  
Nashville, Tennessee 37243-1402

Robert T. Lee  
General Counsel

August 28, 2012

MEMORANDUM

TO: Assessors of Property  
County Clerks  
Highway Officials  
County Mayors

FROM: Robert T. Lee *RTL*  
General Counsel

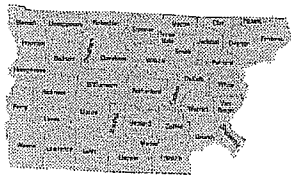
SUBJECT: Surety Bonds for Assessors of Property and Highway Officials

Public Chapter 974, Acts of 2012 amended the statutes relative to surety bonds for assessors of property and highway officials to provide that such surety bonds are to be transmitted to the county clerk for safekeeping. The Act deleted the provisions that surety bonds for these officials be transmitted to the Comptroller of the Treasury. The signature of the Comptroller of the Treasury will no longer be necessary. The surety bonds are still required to be filed in the register's office prior to transmitting them to the county clerk.

The Act further changed the threshold for the surety bond for assessors to \$50,000.

Please contact me at (615) 401-7779 or [robert.t.lee@cot.tn.gov](mailto:robert.t.lee@cot.tn.gov) if you have any questions or need addition information.

c: Jason Mumpower, Chief of Staff, Comptroller of the Treasury  
Tom Fleming, Assistant to the Comptroller for Assessments  
Division of Property Assessments – Assistant Directors, Area Managers & Regional Supervisors  
Kelsie Jones, Executive Secretary, State Board of Equalization  
Richard Norment, Assistant to the Comptroller for the Department of Audit  
Jim Arnette, Director, Division of Local Government Audit  
Will Denami, TnAAO  
Jay West, COAT  
Rodney Carmichael, TCHOA  
Fred Congdon, ACMTN



## Middle Tennessee County Clerks

Coming together is a beginning. Keeping together is progress. Working  
together is success.

Reserve August 15, 2012 for the next meeting that will be hosted by Lisa Crowell,  
Rutherford County Clerk.

May 16, 2012

Meeting was called to order by Susan K. Atchley, Robertson County Clerk.

Invocation was given by Bill Kemp, Sumner County Clerk, followed by the Pledge to the  
Flag.

Counties Present: Anderson, Cheatham, Coffee, Macon, Morgan, Robertson, Rutherford,  
Sumner and Wilson

**Jay West, Executive Director of COAT-cell phone- 943-WEST**

### **Bills that passed:**

**SB3330/HB3526** Official bonds required for certain public officials. Required bonds for  
certain county public officials to be held for safekeeping at the county clerk office,  
instead of the Comptroller of the Treasury.( Road Superintendent and Assessor) This bill  
also increases County Assessor bond from 10,000 to 50,000. Bonds should be a matter of  
record through County Commission minutes.

**SB3403/HB3504** defines mini-trucks as medium-speed vehicles.  
Mini-Trucks **can now be registered** by using the same criteria as for a **medium speed**  
vehicle. Use same documents as you would for medium speed and must be approved to  
be road worthy by the same standards as medium speed vehicle.

Jay also spoke of COPTC money in the amount of \$407,000 was put in the budget. He is  
still looking for a source of revenue for COPTC.

TWRA is asking for a survey to be sent out asking what counties requires notarized bill  
of sale on boats. Please respond as quickly as possible.

**Taxpayer & Vehicle Services-Linda Kelley, Belinda Boddie, Billy Trout, Phillip  
Mize, Debbie Bettancourt**

**Question and answers for Taxpayer & Vehicle Services**

**CERTIFICATE OF ELECTION OF NOTARIES PUBLIC**

**As Clerk of the County of Loudon, Tennessee, I hereby certify to the Secretary of State that the following were elected to the office of Notary Public during the November 5, 2012 meeting of the governing body:**

<u>NAME</u>	<u>HOME ADDRESS</u>	<u>WORK ADDRESS</u>
-------------	---------------------	---------------------

Ana Caren Aguilera

Jeanne E. Hill

Cindy Auchey

Mary Lou King

W. Grace Howard

Pamela A. Culvahouse

Gayle G. Galyon

Deborah R. Cook

Linda F. McAmis

Angela D. Houghton

\_\_\_\_\_  
**County Clerk for Loudon, Tennessee**

\_\_\_\_\_  
**Date**