

Loudon County Library Board of Trustee Meeting

Minutes of Regular Meeting

Greenback Public Library

September 23, 2021, 2021

Call to order: 5:00 by Chair Sarah Thomason.

Present: Trustees: Cindy Benefield, Ed Donley, JoAnn Hart, Sandi Jorgensen, Sarah Thomason, Beth Waldmann

Directors: Jordan Baker, Kate Clabough, Carol DeForest Susan Dorsey, ORRL Director, Liz Schreck.

Absent: Trustees Carolyn Page, Phyllis Thompson, both excused. Trustee Kyle Styer. Director, Mark Williams.

Agenda: Approved with no additions.

Minutes: Hart moved to approve the minutes of the July 22, 2021 board meeting. Seconded by Benefield.. Approved. Minutes will be sent to Tom Lewis at IT.

Treasurer: Report submitted. There is an available balance of \$4,107.03. Benefield moved to approve report. Seconded by Hart. Approved.

Ocoee River Regional Library Report: Report submitted. The required annual Public Library Survey is underway. One of our Trustees, Beth Waldmann will be a guest panelist with the September Trustee Workshop. The October 19 workshop will be virtual; October 29 in person. Schreck presented trustee Jorgensen a certificate for having completed the Tennessee Trustee Certification Program.

County Liaison Report: No report.

Report from Meeting Review Committee: Benefield thanked her committee for their work on this proposal. Proposed Changed Bylaws submitted. Discussion was had concerning the proposal. Donley stressed that bylaws should provide a framework and not be limiting. With that in mind, the board agreed to have Thomason rework the wording of the proposed change. She will send it to all when that task is completed.

Donley "moved to adopt the recommended schedule to become effective in January, 2022." Hart seconded. Motion carried. That schedule is as follows:

January—Lenoir City Public Library

March—Lenoir City Public Library

May—Philadelphia Public Library

July—Greenback Public Library

September—The Public Library at Tellico Village

November—Loudon County Public Library

Waldmann volunteered to contact Jeremy Nash at The Connection and The News Herald and give him the appropriate dates for the meetings.

Schreck encouraged each library to post the meeting dates.

Image Review Reports: Reports attached. These reports will not be done again for another three years. Thomason asked directors for comments. Discussion was had on sign visibility. Benefield and Baker will collaborate on getting appropriate signage for Greenback.

American Rescue Plan: All five libraries have submitted requests. There is a 10% match for Lenoir City, Loudon, Tellico Village; 5% match for Philadelphia and Greenback.

Fundraising Ideas: Donley praised Williams for his work on the new infographic. He also reported that Philadelphia will be holding an open house in October, serving hot dogs and offering baked goods for sale. The baked goods will be provided by the culinary class of Loudon High School.

Schreck said that fundraising should be the role of the Friends organizations and not the Trustees.

Thomason has lost her contact with the Chamber of Commerce, but would like to pursue the t-shirt idea some time in the future.

Budget Committee: Thomason gave the report of the budget committee. They would like to have someone from the committee present at every County Commissioner Meeting. Those meetings are held on the first Monday of the

month. She will be attending the October 4th meeting and asked for a volunteer to attend with her.

Thomason has been writing thank you notes to the Commissioners for the pay raises given earlier. She encouraged any and all trustees to do the same. A list of the Commissioners is attached.

Thomason read a list of "success stories" composed by the Lenoir City Library in 2019. She asked all directors to include one or two such "success stories" in their monthly reports.

There is a push for more stories about the libraries in the media.

James Well Telescope Launch Celebration: Although the launch has been postponed from November to December, Clabough will remain on schedule with her programs. These include a "Star Party," and "Jammie Night," October 15 and 16, "Space Saturdays," and an astrophotographer. She has purchased space themed books and decorations and scheduled events for adults as well as children. The entire schedule is still to be determined.

Discussion of Goals: Tabled to another time. Thomason encouraged directors to read through the LCLB goals to prepare for a discussion at our November meeting. She called attention to the last page, Waldmann's statistics.

Director's Reports: Reports submitted.

Greenback: Baker thanked Clabough and Schreck for their assistance in getting her through her first grant request.

Lenoir City: Dorsey thanked Schrek for her help.

Loudon: Clabough will be leading a "Persevering through COVID" zoom meeting October 22.

Tellico Village: DeForest has been working on web site revision.

Committee and Activities Report:

Community Outreach

Waldmann asked directors to submit reports and stories to her and she will pass them on to Jeremy Nash of The Connection. Dolly Parton's "Coat of Many

Colors" is being considered for the storybook trail. It will be in both English and Spanish. Waldmann will be meeting with Clabough about press releases and Williams concerning the Philadelphia celebration.

Nominating Committee: Donley advised the Board that two members would be leaving in June, Thompson and Donley.

Benefield asked Schreck if all Friends organizations were automatically 501 C-3 status. It does not happen automatically. Application must be made.

Next Meeting Date: November 18, 5:00, Lenoir City.

Adjournment: 6:20

Respectfully submitted,

Sandra Jorgensen, Secretary

Attachments:

Agenda

Minutes

Treasurer's Report

Director's Reports

Proposed change to bylaws

Ocoee River Regional Library Report

Image Evaluation forms

Director's Fund Raising Ideas

Infographic

Loudon County Commissioners roster

LCLB Goals for 2021=2022

Statistics