

Loudon County Library Board
Regular Meeting Minutes
May 5, 2022
The Public Library at Tellico Village

Call to order: 5:00 by Chair, Sarah Thomason. Meeting began with Thomason recognizing Ed Donley for his 6 years serving as a trustee and thanking him for that service.

Present: Trustees: Cindy Benefield, Ed Donley, Sandi Jorgensen, Carolyn Page, Kyle Styer, Sarah Thomason.

Directors: Susan Dorsey, Martha Guldán, ORRL Director, Liz Schreck.

Absent: Trustees: Hart, Waldmann, both excused.

Directors: Clabough, De Forest, Williams.

Guests: Pauline Barbour, Philadelphia library trustee to be; Liz Hall, Tellico trustee to be, Barry Baker, ad hoc committee chair.

Agenda: Approved with no additions.

Report from Ruth McQueen, Ad hoc committee chair for new employees training: Thomason reported that the work has been completed and will be presented when McQueen is able to do so in person.

Report from Barry Baker, Ad hoc committee chair for use of photographic equipment policy: Baker reported that the committee met with Sherriff Guider and sent a draft of the policy to lawyer, Bob Bowman. After some tweaking, the draft was presented to the Board with the recommendation that it be adopted. See attached. After some discussion, Donley moved "to table this discussion until our next meeting in July." Page seconded. Motion tabled.

Thomason will appoint a new committee to discuss the concerns presented tonight. Styer will chair that committee.

Minutes: The minutes were read aloud by Jorgensen for the benefit of our guests and were approved as corrected, with the addition of Styer to those present and Barbour identified as future trustee.

Treasurer's Report: Report submitted. Balance is \$13581.63. The only expenses were convention related.

Ocoee River Regional Library Report: Report submitted. Director Schreck emphasized

June 16 Library Director's Round Table

Annual Library Service Agreement: given to Thomason to sign

ARPA Grant deadline, June 30, 2022

County Liaison Report: No report.

Committee Reports:

Budget and Finance: Committee met with Schreck to clarify subject of MOE's. The committee hopes to meet with Tracey Blair to discuss the \$10,000 donation, whether or not it is part of the MOE and whether or not the board will still need a treasurer.

Page moved that the following checks be issued: \$847.92 to Lenoir City; \$797.92 to Loudon; \$647.92 to Tellico Village. Styer seconded. Recommendation approved by Board. These figures reflect what the respective libraries are due from the remaining balance in the Board account.

Community Outreach: Report submitted. In Waldmann's absence, Thomason passed around a sign up for volunteers to staff the library table at the June 4 and 5 Craft Fair. Thompson moved that we send in the Storybook Trail grant. Benefield seconded. Passed.

Nominating Committee: Donley presented the new slate of officers:

Chair: Sarah Thomason

Vice Chair: Kyle Styer

Secretary: Sandi Jorgensen

Treasurer: Carolyn Page

This slate was unanimously approved.

Donley requested that the Board approve the following new trustees:

Cindy Benefield, Greenback, 2nd term

JoAnn Hart, Lenoir City, 2nd term

Pauline Barbour, Philadelphia, 1st term

Elizabeth Hall, Tellico Village, 1st term

Beth Waldmann, Lenoir City, 1st term

Unanimously approved.

Personnel Committee: no report

Directors Reports: Reports attached.

Guldan: Reported a lot of activity with interlibrary loans. She also reported success with enrolling patrons in the State's Library for Accessible Books and Media (LABAM)

Schreck interjected that her office would be happy to provide training to any library volunteers on working with the interlibrary book program.

Discussion of Goals: No report on Foundation. Thomason said the new year's goals will be presented at the July meeting.

Next Meeting: Thursday, July 14, Greenback Public Library, 5:00.

Adjournment: 6:15.

Respectfully submitted,

Sandra Jorgensen, Secretary

Attachments:

Agenda

Treasurer's Report

Director' s Reports

Draft of "Use of photographic equipment policy"

Draft of Application to use photographic...equipment in a Loudon County Library Branch

