

Loudon County Library Board of Trustee Meeting

Regular Meeting Minutes

November 10, 2022

Lenoir City Library

Call to order: 5:00 by Chair, Sarah Thomason.

Present: Trustees: Cindy Benefield, Jo Ann Hart, Sandi Jorgensen, Carolyn Page, Kyle Styer, Sarah Thomason.

Directors: Carol DeForest, Susan Dorsey, Martha Guldan, ORRL Director, Liz Schreck.

Absent: Trustee Liz Hall, excused; Pauline Barbour, excused Beth Waldmann, excused. Directors Kate Clabough and Mark Williams.

Agenda: Approved with no additions.

Minutes: Page moved to accept the minutes of the September 8, 2022 meeting. Hart seconded. Motion carried.

Treasurer's Report: Page reported a \$0 balance.

Ocoee River Regional Library Report: Report submitted. Director Schreck discussed the Standards Survey Analysis. MOEs are ready to be sent in. Training sessions will begin November 17.

Thomason called attention to the Trustee Orientation section in the handout. Discussion ensued. Styer moved that “the board keep the same meeting schedule, the second Thursday of the month, and the same rotation as 2022.” He added to the motion that “all meeting minutes be printed and added to the manuals.” Motion seconded by Benefield. Carried.

Thomason reminded the board that there is still some tweaking to do to the by-laws and if any director wishes to change his/her individual library policy, she would like that change submitted to her by the March meeting.

County Liaison Report: No report.

Committee Reports:

Budget and Finance: The budget committee has met twice to come up with a proposal for the county. The draft will be presented to the board at the January meeting.

By-Laws and Policy Development: The Patron Behavior was discussed. Styer moved “ that two additions be made to the policy: ‘vaping’ be added to line two; and the phrase, ‘any behavior that is deemed to be of a threatening nature’ be added to the last line.” Seconded by Hart. Motion carried.

Community Outreach: With Waldmann absent, Thomason reported that the Storybook Trail is progressing, although at a slow rate. Susan Dorsey has agreed to be the project lead.

Nominating Committee: no report

Personnel: Thomason will be meeting with Hall soon .

Quarterly Data Reports: Received from all five libraries. Dorsey guided trustees through the reports.

Directors Reports: Reports attached.

Guldan: Things are going well. She has been very busy.

Dorsey: For the first time in 34 years, the Lenoir City library has done an inventory. Circulation has increased dramatically and she will make a point of reporting this to both mayors.

Clabough: In Kate’s absence, Thomason read a letter from Hall about one of Loudon’s reading projects.

DeForest: Carol discussed the Advantage-E program which allows her patrons to go to the top of the waiting list. She must keep funding this program every year. She is adding to the memory care backpacks. Robotic animals are among the new items.

Next Meeting: Thursday, January 12, 2023, 5:00 Lenoir City Library.

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Adjournment: 5:51

Respectfully submitted,

Sandra Jorgensen, Secretary

Attachments:

Agenda

Patron Behavior Policy

Director' s Reports

Letter from Hall regarding activity at Loudon library

Quarterly Data Reports