

**Minutes**  
**Loudon County Solid Waste Disposal Commission**  
**February 11, 2014**

The Loudon County Solid Waste Disposal Commission (Commission) met on February 11, 2014 at 6:30 p.m. at the Loudon County Courthouse Annex. The Commission was represented by Steve Field, Brian Jenkins, John Watkins, Jim Akins and Larry Jameson. Other attendees included Attorney Kevin Stevens; Santek representatives Lisa Humphres and Levi Higdon; Kurt Sichelstiel of Brown and Caldwell and several citizens.

Mr. Field called the meeting to order at 6:30 p.m.

**MOTION:** Mr. Field asked for a motion to approve the January 14, 2014 meeting minutes. Mr. Akins made reference to the fourth paragraph on page 2 and asked for the wording to be revised. Mr. Stevens will make the revision for the record as requested. Mr. Watkins made a motion to approve the minutes with the modification as discussed. Mr. Jameson seconded the motion. The Commission approved the motion unanimously as amended.

Resident Aileen Longmire asked Mr. Field for clarification regarding the Commission's expenditures for legal services in December of 2013. She asked if the amounts were correct as reported. Mr. Field stated the amounts reported were correct. Ms. Longmire inquired as to the exact nature of these charges. Mr. Field responded that he has been instructed by County Mayor Estelle Herron to offer no further comment at this time on the matter due to a potential legal controversy. He asked Ms. Longmire to direct all questions to the Mayor regarding this matter. Mr. Stevens also suggested Ms. Longmire file an official request with the Mayor's office if she wanted to obtain further information.

Resident Pat Hunter asked the Commission if the public will be given an opportunity to speak during the upcoming Land Use Workshop. Mr. Sichelstiel suggested that the Commission incorporate a public question-and-answer session into the schedule. The Commission agreed to discuss this later in the meeting.

Ms. Hunter asked to follow up on the earlier question raised by Ms. Longmire in regard to the invoice amounts for legal services in December of 2013. Ms. Hunter stated that she regularly requests copies of monthly invoices from the finance office that have been approved for payment by the Commission. She asked if she can be certain that she is provided all invoices with no invoices being held back. Mr. Field told Ms. Hunter there has been no instruction from the Commission to the finance office to withhold any invoices. Mr. Stevens also commented that, to the best of his knowledge, all of his firm's legal invoices are being provided in response to records requests.

Ms. Hunter made a request for all historical meeting minutes for the Commission prior to 1999. Mr. Stevens will look into this matter.

Ms. Hunter commented that there appear to be a couple of historical audits for the Commission that cannot be located. Her main concern is obtaining an explanation for a reported amount of roughly \$500,000.00 transferred from the City of Loudon into the account of the Loudon County Solid Waste Disposal Commission (LCSWDC). Mr. Stevens said that these funds were previously designated for ongoing post-closure maintenance of the closed Poplar Springs Landfill. These funds are currently in the LCSWDC account.

Ms. Humphres presented the Cash Activity Report. Mr. Watkins asked about the credit shown under Office Supplies. Mr. Field said it was for a magazine subscription that was cancelled and the balance refunded back. Ms. Humphres presented the Landfill Operation Report for the month of January, 2014.

Mr. Akins told the Commission that the cover letter for the Land Use Workshop Questionnaire is complete. The Commission agreed to use the cover letter in the body of each email and include, as an attachment, the actual questionnaire in a format that can be completed electronically and or printed as a hardcopy. Mr. Akins asked for suggestions on the best way to email the questionnaire to potential workshop participants. Mr. Stevens said he would have his assistant to compile a master list ensuring that there were no duplications.

The Commission further discussed finalizing the Land Use Workshop Committee Members in addition to setting dates and times. It was confirmed that the workshop questionnaire is to be emailed out to potential participants by February 21<sup>st</sup> with a requested return date of February 28<sup>th</sup>. Resident Pat Hunter suggested that the Commission draft a press release for the media along with posting a copy of a public notice on the doors of county buildings. Mr. Stevens agreed to publish a public notice. Mr. Field will finalize a location for the workshop and report back to the Commission at next month's meeting.

During the Attorney's report, Mr. Stevens told the Commission there have been ongoing informal discussions with Santek regarding the landfill's major permit modification. Tennessee Department of Environment and Conservation had issued a Notice of Deficiency (NOD) in December of 2013, and Santek will be issuing a response by March 15<sup>th</sup>.

Mr. Stevens provided the Commission with an update on the Annual Financial Report. Richard Hill has been working on the draft report and should have it to the Commission for review at next month's meeting.

Mr. Stevens informed the board that the Tennessee National property was purchased by PNL Cumberland, LLC. PNL is a developer out of Dallas, Texas that purchases distressed properties for development.

After the Attorney's Report, Mr. Field mentioned that he and Cheryl Dunson are working to create an outline for approaching target landfill customers about adjusting their rate for disposal at the landfill. More information should be available at next month's meeting.

Mr. Field told the Commission that he is also continuing to work with Ms. Dunson on the tire wash request at the landfill. Ms. Dunson will have information to present at next month's meeting.

Mr. Jameson asked Mr. Field if any more thought had been given to the house on the property owned by the LCSWDC. Mr. Jameson suggested finding another use for it to curtail the upcoming seasonal expense of maintaining the grounds. Mr. Field said he previously spoke with a rental agent some time back, but there was no interest. He will make contact again to see if there may be any other interest in renting this property.

**MOTION:** Mr. Jenkins made a motion to adjourn the meeting at 7:48 p.m. and Mr. Jameson seconded the motion. The motion passed unanimously.

The Commission's next regularly scheduled meeting is March 11<sup>th</sup> at 6:30 p.m. at the Courthouse Annex.

Respectfully submitted,



Steve Field, Chairman  
Loudon County Solid Waste Disposal Commission